## Minutes of the Global Forum on Law, Justice and Development
### Steering Committee Meeting

<table>
<thead>
<tr>
<th>DATE: 02.12.2015</th>
<th>TIME: 9:30 – 11:00 AM</th>
<th>WORLD BANK HEADQUARTERS</th>
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<td>ROOM: MG6-317</td>
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**CHAIR(S)**

- Anne-Marie Leroy, Sr. Legal Vice President and Group General Counsel, World Bank
- Anna Chytla, Deputy General Counsel for Knowledge Research and International Law, World Bank

**ATTENDEES**

- Adriana Lira (Ministerio Publico do Estado de Minas Gerais);
- Fabiano De Andrade Correa (IDLO);
- Emilio Viano (Bellagio Forum)- in person;
- William Loris and Thomas McInerney (Loyola University);
- Salvatore Mancuso (University of Cape Town);
- Frederique Mestre (UNIDROIT);
- Stephanie Ortoleva (Women Enabled) – in person;
- Helge Schroeder and Philippe Sigal (OECD);
- Marc Trouyet (French Ministry of Foreign Affairs) – in person;
- Violet Onyemenam (OFID);
- Marco Nicoli (GFLJD Secretariat) – in person

**NOTE TAKER**

- Samuel V.P. Lucas and Andrea Testa (GFLJD Secretariat)

### AGENDA TOPICS

#### DISCUSSION Strategy Statement

The Steering Committee discussed and approved the proposed Strategy Statement, with minor changes. The final version is attached to the Minutes as Annex 1.

#### DISCUSSION Action Plan

The Steering Committee discussed and approved the proposed Action Plan, with minor changes. The final version is attached to the Minutes as Annex 2.

#### DISCUSSION Communication Plan

Some SC members provided written comments on the Communication Plan outline prepared the Secretariat before the meeting. Other SC members provided inputs during the meeting. The comments were well received and will be incorporated in a revised version.
Some members requested improving contact information for all the GFLJD partners to facilitate better communications.

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<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>The Secretariat will discuss the plan with WB communication experts and get further advice. The revised version will be circulated to the SC for discussion at the next SC meeting in May.</td>
<td>Marco Nicoli</td>
<td>May 1, 2015</td>
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<tr>
<td>The Secretariat will circulate among all partners a matrix with all names and contact information of participants to TWGs/CoP to verify correctness. The updated matrix will be shared will all SC members and TWGs /CoP co-leaders.</td>
<td>Marco Nicoli</td>
<td>March 15, 2015</td>
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**DISCUSSION**  
**Partnership Management**

The Secretariat circulated a draft partnership management document which was discussed. There was general agreement on the need of a process and criteria to assist the Secretariat in the management of new partners. However, several comments and concerns were expressed about the structure and content of the proposed document, and a decision was made to revise further and discuss during the next SC meeting.

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<tr>
<td>The Secretariat will revise the draft Partnership Management document in light of the comments received and re-circulate before the May SC meeting.</td>
<td>Marco Nicoli</td>
<td>May 1, 2015</td>
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**OTHER TOPICS DISCUSSED**

**DISCUSSION**  
**Language for GFLJD Activities**

Currently the GFLJD brochure is available in several languages. One SC member requested to translate it in Portuguese as well. The SC discussed several issues related to language, and concluded that the Work Program template and “internal” working language should remain in English. However, the activities of TWGs and CoP can be conducted in a language approved by the co-leaders. The final deliverables should preferably be in English. The Secretariat proposed to discuss the challenges of different languages at the next SC meeting. The Complementary Document related to Language will be revised to reflect the SC’s comments and circulated before the May meeting.

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<tr>
<td>The Secretariat will produce a Portuguese version of the current brochure.</td>
<td>Marco Nicoli</td>
<td>April 15, 2015</td>
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<tr>
<td>The Secretariat will send the revised Language Complementary Document to SC members.</td>
<td>Marco Nicoli</td>
<td>May 1, 2015</td>
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**DISCUSSION**  
**Post-2015 Development Goals Process**

One of the SC members noted that the GFLJD will be a knowledge provider on legal solutions for the Sustainable Development Goals (SDGs) and proposed that the GFLJD should look closely at how to participate in shaping the post 2015 agenda and possibly attend the UN conferences in New York this September.

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<td>The Secretariat will circulate background information to all partners on the process for development of the post-2015 agenda.</td>
<td>Samuel VP Lucas</td>
<td>April 1, 2015</td>
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**SPECIAL NOTES**

- **DATE OF NEXT SC MEETING:** May 15, 2015
- **TOPICS AND ACTIONS TO CONSIDER FOR NEXT MEETING AGENDA:**  
  - Communication Plan  
  - Partnership Management  
  - Language: issue and solutions
- **CHAired BY:** Anna Chytla